



# Memphis Bunk Bed (All Sizes) Assembly Instructions

Single Size Kit E  
Double Size Kit G  
(Version October 2024)

**Assembly Instructions**  
**IMPORTANT – READ CAREFULLY –**  
**RETAIN FOR FUTURE REFERENCE**

## Safety First !

The top surface of the mattress must not be above the line ,marked on the frame  
(Maximum height: 20cm). The size of the mattress required is detailed below:

Standard 3ft Single, Standard Length - Mattress size 90cm by 190cm  
Small 3ft Single, Standard Length - Mattress size 75cm by 190cm  
Standard 2ft 6 Single, Short Length - Mattress size 90cm by 160cm  
Small 2ft 6 Single, Short Length - Mattress size 75cm by 160cm  
Small 4ft Double, Standard length - Mattress size 120cm by 190cm  
Standard 4ft 6 Double, Standard Length - Mattress size 137cm by 190cm



High beds and the upper bed of a bunk bed are not suitable for children under six years due to risk of injury from falls.

Be aware of the danger of young children (under 6) falling from upper bunk.

Beds should not be used if any structural part is broken or missing.

Bunk beds and high beds can present a serious risk of injury from strangulation if not used correctly. Never attach or hang items to any part of the bunk bed that are not designed to be used with the bed, for example, but not limited to ropes, strings, cords, hooks, belts and bags.

Children can become trapped between the bed and the wall, a roof pitch, the ceiling, adjoining pieces of furniture (eg cupboards) and the like. To avoid risk of serious injury the distance between the top safety barrier and the adjoining structure shall not exceed 75mm or shall be more than 230mm.

Always ensure that guardrails, ladder and other components are maintained in the proper position and free from damage, and all the screw fixings tight.

Always use the ladder for entering and leaving the upper bunk.

Do not allow horseplay on or under the bed and prohibit jumping on the bed.

Use a nightlight as an added safety precaution for persons under the upper bunk.

Use guardrails on both sides of the upper bunk.

Every bedroom must have at least one opening window. Ventilation of the room is necessary in order to keep the humidity low and to prevent mould in and around the bed.
















The bed complies with BS EN 747-1: 2012+A1 :2015 safety standards

**IMPORTANT: DO NOT DISPOSE** of  
the packaging until you are satisfied  
with your purchase.. Please keep all  
cardboard until fully satisfied.



## Fixing List

Note: The quantities below are the correct amount to complete the assembly. In some cases more fittings may be supplied than required. These are universal instructions so some fixings have different QTY's depending on size, ie single or double sizes.

	<b>Fixing A1</b> Small sachet of glue for bolts B & C (NOT dowels) Number Required	1		<b>Fixing H</b> 90mm ladder silver hook To connect ladder to bunk Number required	2
	<b>Fixing A2</b> 70mm wooden rail or base slat spacer Number Required	1		<b>Fixing J</b> 35mm gold bracket Used to hold centre rails Single Size Model requires Double Size Model requires	2 4
	<b>Fixing A</b> 40mm by 10mm Wooden Dowel Used to connect parts Number required	59		<b>Fixing K</b> Allen Key To connect bolts Number Required	1
	<b>Fixing B</b> 14mm Barrel bolt/Nut Used to connect with bolt C Single Size Model requires Double Size Model requires	4 12		<b>Fixing L</b> Small silver 15mm screw Single Size Model requires Double Size Model requires	10 14
	<b>Fixing C</b> 90mm Connector bolt Used to connect with bolt B Single Size Model requires Double Size Model requires	4 12			
	<b>Fixing D</b> 90mm Confirmat Bolt Used to connect headboards Single Size Model requires Double Size Model requires	20 14		<b>Fixing P</b> 39mm Large Corner Bracket To bunk bed to wall Number Required	2
	<b>Fixing E</b> 30mm silver Screw Used to attach base slats and part 5 Number required	30		<b>Fixing Q</b> Black screw Number Required	6
	<b>Fixing F</b> 50mm Confirmat Bolt Used to attach ladder steps Number required	20		<b>White Plastic caps</b> To plug spare ladder holes Large Small	6 3

In the rare event you are short of fixings you can order free of charge at [www.strictlyhelpdesk.co.uk](http://www.strictlyhelpdesk.co.uk)

## CUSTOMER CARE

We have checked all parts to ensure they are free of damage. However timber is a natural, living product. Occasionally timber can still be adjusting to humidity, for this reason a crack or stretch mark may appear after the product has been packaged.



Strictly Beds and Bunks however have a FREE PARTS REQUEST service in this unlikely event. You need to order a part please go to

Aftersales Portal - [www.strictlyaftersales.co.uk](http://www.strictlyaftersales.co.uk)  
Email Assistance: [help@strictlybedsandbunks.co.uk](mailto:help@strictlybedsandbunks.co.uk)



## SAFETY NOTICE: WOODEN FLOORS

This bed uses support legs to ensure heavy duty use. If you are locating this bed on a laminate or wooden floor the bed may move/slip when in use. This movement may dislodge the support legs. You must therefore attach non-slip pads under each corner post to prevent this movement. These also protect your floor. You can scan this QR Code for details on how to purchase these.

# TOP TIPS - TOP TIPS

## Read before you start assembly



### Locating the Dowel Rods

To keep the bed from rattling all the dowel holes have been slightly mis-drilled by a couple of mm. When you push parts together the dowels will straighten and pull together to ensure a tight fit. Whenever you locate a dowel on the hole NEVER push it all the way in, leave it so it is loose and can be aligned with the second locating hole.

Push them all the way in and they will not line up.



### GLUE SACHET INCLUDED

We have included a sachet of glue.

THIS IS NOT TO BE USED with the dowel rods.



Open the sachet and empty into a plastic container. Whenever you connect a confirmat bolt (D) or a connector bolt (B) into a barrel bolt (c) dip the end of the bolt in the wood glue and screw in as normal. This will act as a lock tight and prevent the bolt from working loose.



### Clean out the Pre-drilled Holes

You have brought a solid pine product. During the drilling process there may be sawdust still in the holes.

BEFORE you start assembly clear these holes with one of the bolts. Push the bolt through each hole, this will dislodge any sawdust or debris that could interfere with fixing the bed.



### Applying a Finish to the Beds

The bed can be used in a natural form. However if you are applying a stain or finish we advise that you build the bed first. When you are happy with your purchase then put a sheet under the product and apply your stain/paint to the manufacturers recommendations.

NOTE: we are unable to accept the return, under any circumstance once a finish has been applied. By painting the bed you have deemed to accept the quality.



### Corner Posts -

Make sure the WHITE Mark is facing upwards when laid on the floor

Headboard Facias-

These are colour coded

Please position as follows:

RED - At the top

WHITE - In the middle

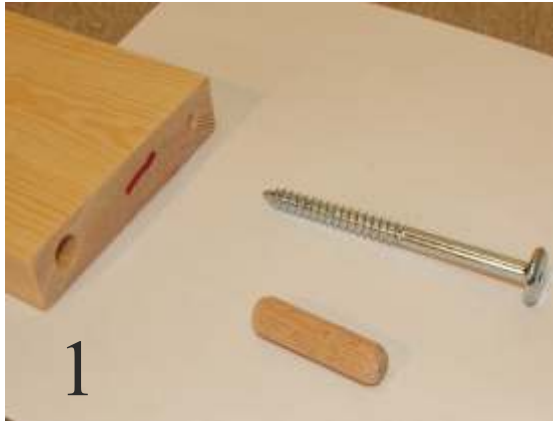
BLUE - At the bottom





# How to identify your parts and fixings

All our products have four attachment methods. These are colour coded, at the end of each part you will find a marker pen marking either RED, WHITE or BLUE (two types)



## RED MARKING/FIXINGS

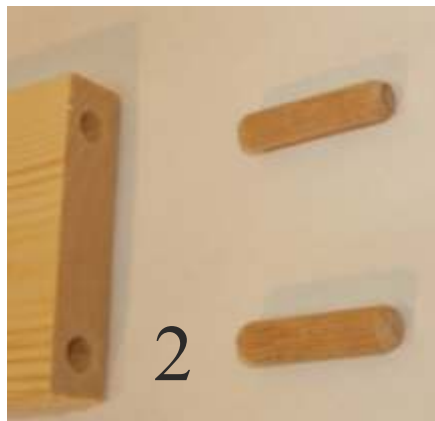
The part will have a red marker pen marking on the end.

Hole / Bolt configuration:

One large dowel hole - Place for large dowel  
One small hole - Place for large 90cm confirmation bolt D

Areas this method is used:

Top front and back guard rails and top headboard facia



## WHITE MARKING/FIXINGS

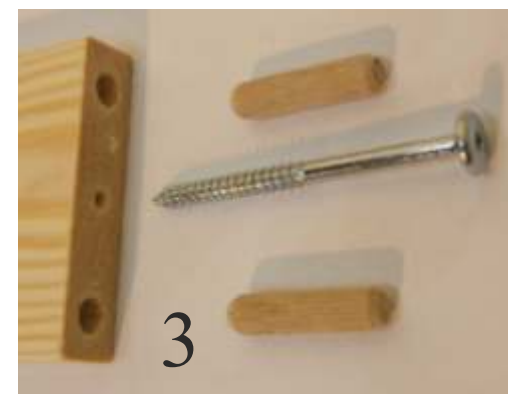
The part will have a white chalk marking on the end.

Hole / Bolt configuration:

TWO large dowel holes - Place for large dowel

Areas this method is used:

Bottom front and back guard rails and centre headboard facia



## BLUE MARKING/FIXINGS

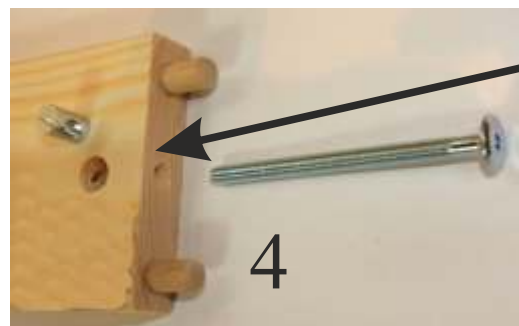
**\*\*SINGLE BEDS (2ft 6 or 3ft) ONLY\*\***

(see below for Double 4ft or 4ft 6 models

The part will have a blue marker pen marking on the end.

Hole / Bolt configuration:

TWO large dowel holes - Place for large dowel  
One small centre hole - Place for large 90mm connector bolt D



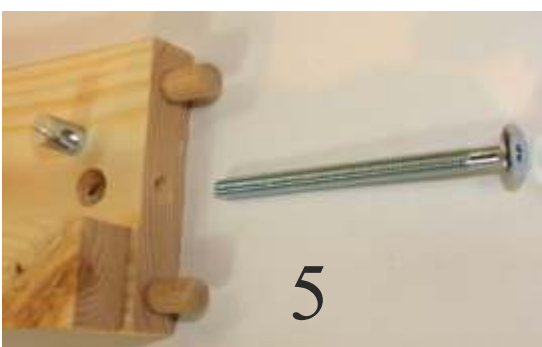
## BLUE MARKING/FIXINGS

**\*\* Double Beds 4ft, 4ft 6 , ONLY\*\***

The part will have a blue marker pen marking on the end.

Hole / Bolt configuration:

TWO large dowel holes - Place for large dowel  
One small centre hole - Place for large 90mm connector bolt C  
Facing access hole - Place for barrel bolt B bolt



## SIDE RAIL MARKING/FIXINGS

The part will have a blue marker pen marking on the end.

Hole / Bolt configuration:

TWO large dowel holes - Place for large dowel  
One small centre hole - Place for large 90mm connector bolt C

Facing access hole - Place for barrel bolt B

# Parts Identifier



Part L Corner Posts - LEFT

Part R - Corner Posts - RIGHT

Part 1- Side Rail

Part 2- Top Long Back Guard Rail

Part 3- Bottom Long Back Guard Rail

Part 4- Ladder Steps

Part 5 - Guard rail Support (11)

E10 - End guard rail - 3ft (RED)

E09 - End guard rail - 3ft (WHITE)

Part 13- Blue Headboard

Part 14- White Headboard

Part 15- Red Headboard

Part 16- Long Centre Rail

Part 17 - Bottom Back Brace

Part 19- Memphis Ladder Strut

## Consult Box Contents list for QTY

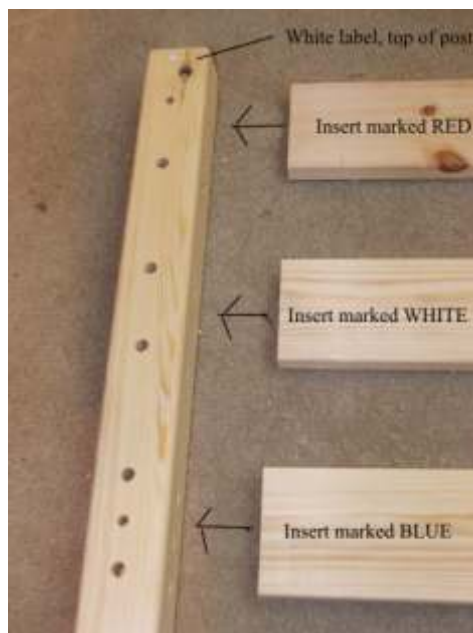
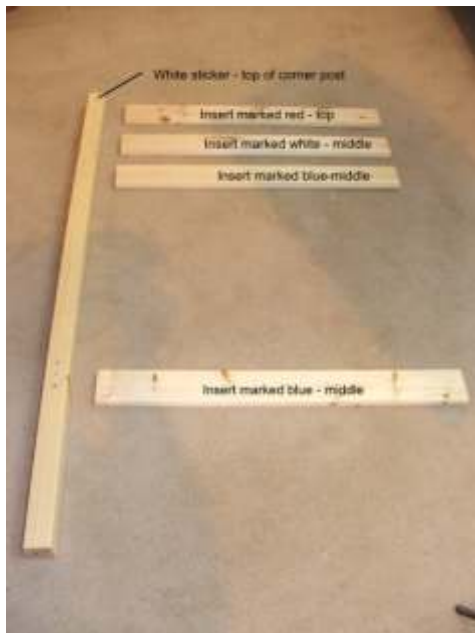


### Need Help Assembling This Product?

We have a full video online showing the assembly of this bed, it may help you.

Please scan this barcode using your phone or visit  
[www.strictlybedsandbunks.co.uk/assemblyhelp](http://www.strictlybedsandbunks.co.uk/assemblyhelp)

# Build the NON ladder Headboard



We need to build the **NON Ladder headboard** , can go either end of the bunk bed. You will find four corner posts, On the **BOTTOM** of the post they will be marked with an end letter “L” and “R” (left and right)

Select one left (L) post and place to the left, and one right (R) and place to the right. **You will note a white chalk mark** on each post, very important. **THESE MUST BE AT THE TOP AND FACING YOU.** This indicates the top of each post and the row of holes that accepts the side/ guard rails.

You will have four headboard inserts per headboard. These are colour coded at the end in marker pen. In order from the top

- Part 15 Red (see page 4, FIG 1 for fixings)
- Part 14 White (see page 4, FIG 2 for fixings)
- Part 13 Blue (see page 4, FIG 3 or 4 for fixings)
- Part 13 Blue (see page 4, FIG 3 or 4 for fixings)

**Remember, the headboard inserts have different connections depending on the size. Double check page 5, 2ft 6 and 3ft bunks use bolts “D”, 4ft and 4ft 6 use bolts B&C.**

Dip each fixing (not dowels) into the glue before fixing..

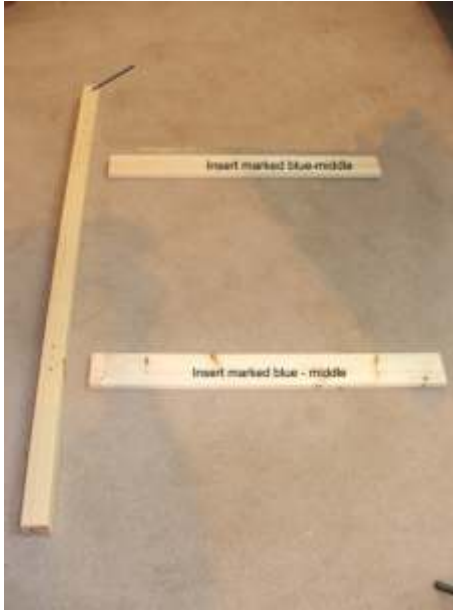


## Locating the Dowel Rods

To keep the bed from rattling all the dowel holes have been slightly mis-drilled by a couple of mm. When you push parts together the dowels will straighten and pull together to ensure a tight fit. Whenever you locate a dowel on the hole **NEVER** push it all the way in, leave it so it is loose and can be aligned with the second locating hole. Push them all the way in and they will not line up.



# Build the ladder end headboard



We need to build the ladder end headboard. You will find two corner posts, two marked L-left, two marked R-right.

Locate one left and one right post and lay down on the carpet, You will note a white chalk mark on each post. This indicates the top of each post and the row of holes that accepts the side/ guard rails. **Make sure the white markings are at the top and facing you.**

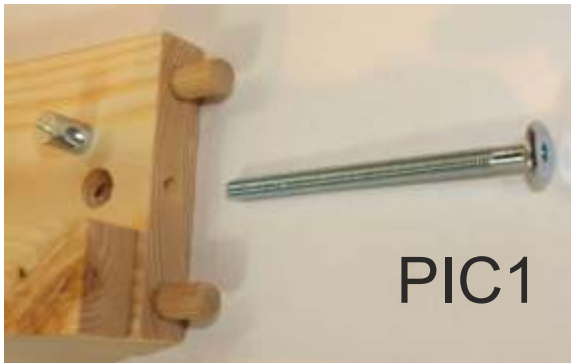
Now locate the headboard facias as follows from the top:  
BLUE (third row of holes) BLUE (fourth row of holes)  
(see page 4, FIG 3 or 4 for fixings)

**Remember, the headboard inserts have different connections depending on the size. Double check page 5, 2ft 6 and 3ft bunks use bolts “D”, 4ft and 4ft 6 use bolts B&C.**

Dip each fixing (not dowels) into the glue before fixing..

## Attach the Side rails to the assembled headboards

Firstly ensure you have cleaned out the barrel nut holes at each end of the side rail, remove any sawdust etc. With the help of a second person stand both the headboards up. The white **CHALK MARKINGS MUST** be facing inwards, now used bolts B & C attach each siderail to the headboard. At this stage **DO NOT OVER TIGHTEN**, leave loose to allow you to attach the guard rails.



Now we need to attach the back and front guard rails and siderail, these go at the very top.

Top Guard Rail, part 2 - Marked RED

Bottom Guard Rail, part 3 - Marked WHITE

( White part has mattress height label, this **MUST** be facing inside the bunk bed, the label not to be removed)

Please note the mattress safety notice **MUST** be facing inside the bunk. Once the guard rails have been attached now tighten the side rail fixings.



## Attach bottom back support brace



The bottom rear of the bed requires a Bottom rear brace (Part 17) to prevent the legs from moving apart. This part is coloured coded **BLACK** please attach at the same time you attach the top guard rails. Use Fixings A and D

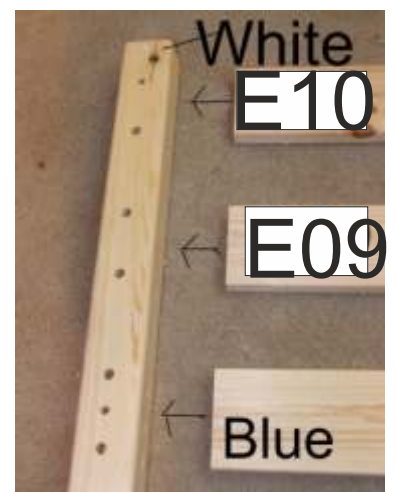
## Now we Build the Ladder



You will have two ladder struts, these need to be connected to the ladder. When installed the ladder rungs need to be tight. The holes on the ladder struts have been mis-drilled by 2mm to ensure a tight fitting. Locate each ladder to the holes on the struts. Using the small confirmat bolt (Fixing F) dip them in the glue and push BOTH through the strut, you will note they will not quite meet the hole on the step. To meet the holes on the step the bolts will be at an angle, this is correct. Locate these over to the holes and screw both the bolts in evenly. This is important, **DO NOT** tighten one at a time. Both together, The bolts will align and pull the ladder step in. This ensures a tight fixing. Complete one side then go to the next.

## Attach the mini headboard facias to the ladder end headboard

At the ladder end using the four mini headboard facias, You have already attached the blue full headboard facia (13). Locate as shown REDx2- Top (E10) Fixing D and A , Whitex2- Bottom (E09). Fixing A. Attach to each corner post, this will then leave a gap for the ladder to be inserted. **DO NOT ATTACH LADDER YET**, just the four mini headboard facias.



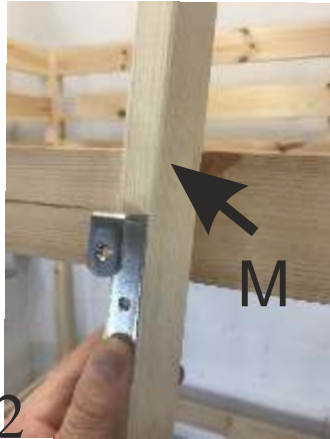


## Fixing The ladder to the bed

First we need to attach the two ladder hooks. Lean the ladder up against the bunk bed ensure it is resting on the floor. The top of the ladder has the largest gap, ensure the lowest ladder rung is at the bottom. Now with a pencil mark the TOP of each part 13. This is shown as (M) in all pictures. You will make two top marks . Position the two ladder hooks as shown in pic2 to the top of each pencil mark



PIC1



PIC2



PIC3



## Attaching the ladder

Now we have the Two hooks in place we lift the ladder onto the bunk bed, the hooks go over part 13, (top of bunk). These are shown as “M” on PIC4. Centre the ladder so each of the mini guard rails reach the ladder strut.

Once in place push down, these are designed to be tight. Now we need to attach each of the mini guard rails to the back of the ladder strut. Using the spacer bar we need to ensure a 70mm gap between each guard rail. Start from the bottom. Rest the spacer on top of the blue insert then rest the white mini rail on top. This is shown in PIC3. Once in place attach with the BLACK long screw. Now place the spacer on top of the white middle mini rail and locate the top RED mini rail as shown. Again attach using the BLACK long screw. Repeat this process.

The ladder at the bottom is fixed by screwing two Black Screws through the back of Bottom Part 13 into the back of the ladder (shown as “Q” on PIC4)

## Attaching The Centre Rails

### SINGLE BUNK BEDS - One Centre Rail

From the inside of the bed we need to attach metal brackets, one either end. These are fixed using the small screws (L), these are fixed to part 13 (blue) - third insert down from the top. Using a tape mark a centre line from each corner post, then measure and mark **55mm** from the top of the BLUE Facia(13). Now position the top of the bracket (J) just below this mark, attach with the small screw (L). **The Centre Rail must be flush underneath the base slats**



### DOUBLE BUNK BEDS - Two Centre Rails

Same as above except with TWO centre rails. So, rather than mark one centre point we need to mark two. So, on part 13 Blue Facia

4ft Double Model - Mark two points 40cm from each corner post

4ft 6 Double Model - Mark two points 45cm from each corner post

Once the centre rail brackets are in place you can insert these before attaching the base slats. **Again the centre rails must be flush with the bottom of the base slats**

## We Now need to attach the base slats.

You will have twelve extra wide base slats. Push the first slat tight with the footboard corner posts, then using the base slat spacer block evenly space out the remaining base slats. **DO NOT SCREW IN PLACE YET.**

Now push the slats flush to the left hand side rail and screw in (do not screw the right hand side yet). Now go to the right hand side and start with the slat near the centre. Push the side rail in so the slat is flush, then fix using the screw. This aligns the side rail. Now fix the remaining base slats.



## IMPORTANT TIP.

The instruction above has told you to attach one side first, then **PUSH THE OPPOSITE siderail flush to the base slat**. If you do not follow this instruction the base slats **WILL NOT BE FLUSH** and you will think they are too short and try to order parts.

## Push Siderail until flush

# WRONG

Section : Added safety

# RIGHT



### Important Notice-

Due to the upright design of the ladder you may need to secure the bed to prevent wobbling when in use. This is not a design fault of the bed but a result of a front access ladder. If a floor is uneven, even by 1mm it can cause a bed to rock, again the brackets will stop this.

You can stabilise the bunk bed by attaching to the wall or to your wooden skirting board. Using the corner bracket fixing P locate to the rear corner posts under the side rail or at the base of the feet.

Using the base slat screws attach to the bed. Please note we have not supplied wall fixings due to the many fixing types available. Consult your hardware store for the best type.

## Now we attach guard rail supports



These two rails prevent the guard rails from being forced apart, very important. Using a tape measure find the centre of the back guard rail and centre of the front guard rail. Make a small pencil mark. Then attach each guard rail support to the front using base slat screw (E) provided. These cover both the two guard rails and secure onto the side rail.

## Mattress Selection Available



Strictly Beds has a full range of mattresses to fit this bunk bed. This model has been designed to take a thicker 20cm mattress.

To go to our selection please type in  
[www.strictlybedsandbunks.co.uk/mattress](http://www.strictlybedsandbunks.co.uk/mattress)

Using the Camera on your phone, scan this barcode to take you to our mattress selection



### SAFETY NOTICE: WOODEN FLOORS

This bed uses support legs to ensure heavy duty use. If you are locating this bed on a laminate or wooden floor the bed may move/slip when in use. This movement may dislodge the support legs. You must therefore attach non-slip pads under each corner post to prevent this movement. These also protect your floor. You can scan this QR Code for details on how to purchase these.



# Win £100

### Announcing Our Bed Installation Video Competition!

If you've recently purchased one of our solid pine bunk beds and documented your installation journey, we want to see it! Share your installation video with us, and you could win a fantastic prize of £100.

**Scan this QR code for more details**







# Extended Warranty

Available **Direct From the  
Manufacturer**



You don't have to have purchased the bed directly from us, so long as you purchase this warranty within 30 days of delivery you will be covered.

This warranty extension is only available on Strictly Beds and Bunks products. Scan the QR barcode for more details

Extend the warranty from 12 months to 36 months  
for a one-off payment from little as

**£19.99 (inc VAT)**



**Must Have Accessories  
Click QR Code for details**



## **Add-on Clothes Hanging Rail**

Attaches to the underside of your bunk bed.  
heavy duty chrome rail

**Only £34.95**



## **Add-on Storage Shelf**

Attaches to the side of  
your bunk bed

**Only £29.95**

